
**Partnership/ Project Support Mini Grants
AY 2017-2018**Overview

Implementing community-engaged teaching and research projects often requires additional resources and support. CETR is happy to assist our faculty and students purchase materials, food supplies, secure transportation, etc.

Our operating budget is modest, and so we seek to pair our support with departmental and school support. Mini-grants can range from \$50 - \$300.

This short application helps us to determine the best use of partnership/ project support mini-grants. Applications are accepted on a rolling basis. Please note: we receive requests more frequently just before the fall and spring semesters and so we encourage you to apply just before or early within each semester.

Application

Please provide the following information in no more than 2 pages:

1. Purpose and dollar amount of the request.
2. What exactly will the funding support?
3. Nature of the project or event (Is this a one-time project or event? Is this request part of a larger, ongoing partnership?)
4. Describe how your community partner(s) helped to determine the nature of the project or event. How long have they been involved?
5. Is this connected to a community-engaged learning class or a community-engaged research project?
6. What is the amount of financial support being offered by your department or school?
7. Contact information of the person responsible for the project/ event.
8. If funded, do you prefer the funds to be transferred to a departmental budget line or do you prefer to be reimbursed for expenses?

Decision and Notification

CETR staff review requests and turn them around as quickly as possible, typically within a week.

Contact

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